



Information Technology Services (ITS)

Student Club/Special User Account Creation Request Form

Name: _____
(Owner of account) *Must be Ramapo faculty or staff

Ramapo e-mail address: _____

Department: _____ Extension: _____

Signature: _____
(For student clubs, this form must be sign by a club advisor)

Name of account requested: _____
(8 characters or less)

Usage: _____
(i.e.: club name, group name, department name.)

Duration of Account: _____ to _____
(mm/dd/yyyy) (mm/dd/yyyy)

** This account will provide email access through **webmail.ramapo.edu** and a **phobos.ramapo.edu** shell account for personal web space

** Account will be created within two business days